

PYMORE VILLAGE MANAGEMENT COMPANY

Name of meeting	PYMORE VILLAGE MANAGEMENT COMPANY ANNUAL GENERAL MEETING NO 11					
Date meeting held	Friday October 15 th 2021					
Where meeting held	WI Hall, North St, Bridport					
Present	Richard Gillingham Chair	Maggie Cooper Company Secretary	Sandra Barnes Treasurer			
	Andrew & Sandra Jay Russell	Les and Louise Penton	Eugene Barnes	Terry Harvey	Jill Gillingham	Rod & Lesley Axell
	Andy House	Gary Jones	Andy Connolly	Pauline & Ian Newitt	Karen Herbert	Julie & David Edwards
	Nick Senior	Graeme & Debbie Hiatt	Liz & Lloyd Gomme	Melanie Jane Sheppard	Brett & Vanessa Chant	Monty Crook & Mecki Testroet
	Helen Williams	Eliot Forsey & Jo Dorman	Alan & Moira Shaw	Charlie Forsey	Steve Wilkinson	Mike & Sarah Fletcher
Apologies	Andy & Rosie Skilbeck	Edward Hall & Rachel Coney	Natalie House	Diana Cronk	Keith Pooke	Emma Burwood
	Jimmy Badebo	Lorna Coward				
Minutes agreed and signed as a true record						

AGENDA ITEM	ACTION	BY WHOM	DATE TO BE COMPLETED BY
1. Chairman's remarks	<ul style="list-style-type: none"> Richard Gillingham opened the meeting at 7.30pm by welcoming all the shareholders present and giving apologies from those unable to attend. He thanked the three directors retiring from the board for their hard work over a number of years. He then moved on to mention the 2020 AGM which was due to be held on April 3rd that year, which had to be cancelled because of Covid restrictions. A general description of some of the board's activities over the very restricted year was then discussed, including the appointment of two sets of gardeners, work on the fish pass, 	Richard Gillingham	

	<p>the leat, as always, some repairs carried out by Dorset Council to the stone road bridge and pavements and repairs to the cracked tarmac at the western end of the footbridge still to be completed.</p>		
2. Adoption of AGM minutes from 2019	<p>The AGM minutes from 2019 had been agreed by the PVMC board at the first monthly meeting after restrictions were lifted and filed at Companies House via the registered office at MW Burrough and Co. The minutes were proposed by Andy Connolly and seconded by Moira Shaw.</p>		
3. Company Secretary Report 2020	<p>All shareholders had been sent the Company Secretary's report in April 2020 prior to the cancelled AGM and a newsletter was sent out in September 2021. Maggie Cooper briefly highlighted some of the activities carried out in 2020 and used items from the September newsletter to add any further information. She mentioned some unforeseen expenses that had arisen in the past few months due to an old wall at the northern end of the leat needing repair as well as the parapet beside the stone bridge leading to the Office Block carpark having been damaged.</p> <p>The company who had been servicing the Surface Water Pump (River Brit flood defences) for 5-6 years had gone out of business and it had taken some time to confirm that and to find another company. An initial visit by Simon Moore Water Services had shown that the alarm system was not working correctly, and a further visit will take place shortly.</p>		
4. Accounts for 2020	<p>Sandra Barnes gave a brief resume of the overall financial situation, which is healthy, and went on to discuss the fees which will be incurred by the repairs due to the leat wall and stone bridge which will come to £10-11,000 approx. This led on to a discussion of the contingency fund which had been requested by Monty Crook prior to the meeting and was included in the Accounts section. Richard Gillingham had brought along a map designating the structures for which PVMC is responsible and Maggie Cooper read out the extensive list of areas/ structures and equipment around Pymore which PVMC will have to fund if any repairs are needed. Alan Shaw commented that the contingency fund needs to remain due to potentially highly expensive costs of repairs to the surface water pump etc. Richard Gillingham told the shareholders that the board had contacted both our legal advisor and our accountant for their view on a possible ceiling for the contingency fund. Neither had given a straightforward answer but both had commented that a contingency fund was essential. A show of hands demonstrated almost unanimous agreement.</p>		
5. Open Forum	<p>Question from Monty Crook regarding solicitor's costs associated with the adoption of the roads by Dorset Council which was</p>		

	mentioned in the newsletter and the Company Secretary's report. Richard Gillingham verified that a sum of £500 had been paid for the work.		
6. Election of directors	<p>An anonymous paper ballot was used for shareholders to vote for three new directors. The board felt that a group of five directors had worked well over the last 6 or more years and that a larger number would result in a slower decision-making process. It also works well for meeting in our own houses rather than going to the expense of hiring a hall.</p> <p>The result of the vote was that Lorna Coward was voted to take over from Maggie Cooper as secretary with 28 votes, Eliot Forsey will become director for contractors with 26 votes and Helen Williams will take over from Rod Axell as a director without portfolio with 25 votes.</p>		
7. Any other business	<p>Monty Crook produced a folder with some questions/comments to discuss but the shareholders, in the main, chose not to pursue this. Richard Gillingham and one or two shareholders encouraged him to speak but he and his wife then left the meeting.</p> <p>The meeting was closed by the chair at approximately 21.00pm preceded by some further remarks from Richard Gillingham</p>		

Completed by	Maggie Cooper					
Circulated to	All shareholders with the accounts for 2021	Pymore website				
Representation	From 26 households	Threadmill Lane x 9	Suttill Crescent x 3	Pymore Island x 4	Morbae Grove x 7	Pond End x 3